

Mays Landing, NJ
June 5, 2017

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF EDUCATION
HELD ON JUNE 5, 2017**

HAMILTON TOWNSHIP PUBLIC SCHOOLS
Mays Landing, New Jersey
William Davies Middle School Library

The Special Meeting of the Hamilton Township Board of Education was called to order at 5:00 p.m. in the Michael H. Duberson Memorial Library at the Wm. Davies Middle School by Mr. Eric Aiken, Board President.

**Call
To
Order**

ROLL CALL

The following members answered roll call: Mrs. Nanci Barr, Ms. Margaret Erickson, Mr. Derek Haye, Mrs. Barbara Kupp, Mrs. Kim Melton and Mr. Eric Aiken.

**Roll
Call**

Absent: Mr. James Higbee

Mrs. Amy Hassa (entered at 5:11 p.m.)
Mr. Greg Ciambrone (entered at 6:48 p.m.),

Also present were: Mr. Frank Vogel, Superintendent
Mrs. Anne-Marie Fala, School Business Administrator/Board Secretary
Mr. Eric Goldstein, Solicitor

EXECUTIVE SESSION

Motion by Mr. Aiken, seconded by Ms. Erickson, to enter into executive session.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- Personnel
- HIB

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

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Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately 30 minutes.

Voice Vote: All in favor: (6-0-0)

The Board entered into Executive session at 5:03 p.m.

Mrs. Hassa arrived at 5: 11 p.m.

The Board resumed the regular meeting at 5:28 p.m.

Eric Aiken led the Pledge of Allegiance.

Pledge of Allegiance

Notice of Advertisement of Meeting

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Post Office, Mays Landing Post Office, Atlantic County Library, as well as all the schools of the district. A mechanical device is being used to record this meeting and this meeting is also being video-taped.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

Moment of silence for private reflection.

APPROVAL OF MINUTES

None

VII. CORRESPONDENCE

1. Correspondence from Stephanie Buchanan of Baker Stables LLC with a donation to the Hamilton Township Education Foundation from their horse program fundraiser, as per attachment Correspondence-1.

PUBLIC COMMENTS

None

BOARD MEMBER COMMENTS

Mrs. Hassa recognized Mr. Santilli who is presently at the Hamilton Mall receiving the School Spirit Challenge Award for the Davies School. She noted several other events which have recently taken place, including the Extravaganza, the recognition of the Music Department and each of the students who have participated, the Parent Workshop at the Hess School, Space Night, Legislative Day and the collaboration between of the PTA and the Boy Scouts.

Ms. Erickson wanted to congratulate the Hess Music Department for their recent concert. She also noted the Youth in Government Day recently held with the Hamilton Township Committee members.

Mrs. Kupp commented on all of the recent activities held as well, including Space Night, the Hess Concert and the 8th Grade Award Ceremony.

Mr. Aiken gave a “shout out” to all of the recent activities and all who were involved. He also noted that he had the opportunity to attend the Boys BBQ and felt this is another great event held by the school.

SUPERINTENDENT/STAFF REPORTS

(A) Information Items

1. Dates to Remember

- a. June 13, 2017 – Grade Eight Celebration Ceremony – Oakcrest High School – 4:00 p.m.
- b. June 15, 2017 – Last Day of School
- c. June 21, 2017 – Board of Education Meeting – 5:30 p.m. (Executive)/ 7:00 p.m. (Regular Session)

(B) Harassment, Intimidation and Bullying Incident Log, as per attachment XI-B.

(C) Presentation:

Link-It

Given by: Lisa Dagit, Director of
Curriculum and Instruction

(D) Presentation:

Energy Savings Improvement Program
Given by: Bryan McGair, Schneider Electric

Mr. Ciambrone entered the meeting at 6:48 p.m.

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(E) Presentation:

School Bell Start and End Times
Given by: Stephen Santilli, Davies School Principal

Motion by Mr. Aiken, seconded by Mrs. Melton to approve the Link-It Pilot Program for the 2017-2018 school year at no charge to the District.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (8-0-0)

Motion by Mr. Aiken, seconded by Mrs. Melton to accept the award for the School Spirit Challenge in the amount of \$2,500.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (8-0-0)

COMMITTEES AND RECOMMENDATIONS

A. Instruction Committee (Curriculum and Policy):
Chairperson: Mrs. Melton
None

FINANCE COMMITTEE - Chairperson: Mr. Haye

Motion by Mr. Aiken, seconded by Mrs. Melton, to approve the following motions, as presented:

1. To accept a donation to the Hamilton Township Education Foundation in the amount of \$170.00 from Baker Stables, LLC from their spring horse program fundraiser.
2. To accept a donation from AtlantiCare in the amount of \$50.00 to the Davies School Dragon Pride Character Ed Program.
3. To approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2016-2017 school year, as per attachment Finance-3.

Roll Call Vote: All in favor #1 and #2:: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mrs. Kupp, Mrs. Melton and Mr. Aiken
(8-0-0)

Six in favor #3: Mrs. Barr, Mr. Ciambrone, Mr. Haye, Mrs. Kupp, Mrs. Melton, and Mr. Aiken.
Abstained: Ms. Erickson and Mrs. Hassa (6-0-2)

ADMINISTRATION COMMITTEE (Personnel and Discipline);

Chairperson: Mrs. Hassa

All personnel actions are being taken by the recommendation of the Superintendent.

Motion by Mrs. Hassa, seconded by Ms. Erickson, to approve the following motions, as presented:

1. To accept a resignation notice from Tom Keller, Davies School teacher effective May 25, 2017 with his last day of employment to be June 30, 2017, as per attachment Administration-1.
2. To accept a resignation notice from Megan Sherman, Hess School paraprofessional effective May 30, 2017 with her last day of employment to be June 30, 2017. As per attachment Administration-2.
3. To approve the following non-renewals for the 2017-2018 school year:

Lisa King – Part-time Hess Paraprofessional
Kelly Davenport – Part-time Shaner Paraprofessional
4. To approve the following new positions and position control numbers:
 - Supervisor of Special Projects – Position Control #22.04.00 BNL
 - Social Worker – Position Control #03.04.14 AAB

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (8-0-0)

Motion by Mrs. Hassa, seconded by Ms. Erickson, to approve the following motions, as presented:

5. To accept a resignation notice from Jessica Newkirk, Shaner School teacher effective May 31,

2017 with her last day of employment to be June 30, 2017, as per attachment Administration-5.

6. To accept a resignation notice from Kristen Hockenberry, Shaner School paraprofessional effective May 31, 2017 with her last day of employment to be June 30, 2017, as per attachment Administration-6.
7. To accept a resignation notice from Dawn McCoy, Hess School paraprofessional effective May 31, 2017 with her last day of employment to be June 30, 2017, as per attachment Administration-7.
8. To accept a resignation notice from Christina Baierski, Hess School Paraprofessional effective May 31, 2017 with her last day of employment to be June 30, 2017, as per attachment Administration-8.
9. To approve lateral moves for the 2016-2107 and 2017-2018 school years, as per attachment Administration-9.
10. To approve longevity for the 2016-2017 and 2017-2018 school years, as per attachment Administration-10.
11. To approve certificated staff salaries for the 2016-2017 and 2017-2018 school years, as per attachment Administration-11.
 - Tenured
 - Non-tenured
12. To approve non-certificated staff salaries for the 2016-2017 and 2017-2018 school years as follows, as per attachment Administration-12:
 - Secretary
 - Technology
 - Paraprofessionals – Full-time and Part-time
 - Maintenance
 - Custodial
 - Food Service

- Other – SRAO's, Nurse (2016-2017 only) and Transportation Specialist

Mr. Vogel made the recommendation to approve Gayle Luderitz as a full time secretary with a salary increase of approximately \$5400. Mr. Vogel and Mrs. Fala informed the Board of the exact amount at a later date.

Roll Call Vote: All in favor #5 through #8 and #12: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (8-0-0)

Seven in favor #9, #10 and #11: Mrs. Barr, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. Abstained: Mr. Ciambrone. (7-0-1)

Item #13 was removed from the agenda

OPERATIONS COMMITTEE (Facilities and Transportation):

Chairperson: Mr. Higbee

None

RESOLUTIONS

None

SOLICITOR'S REPORT

None

UNFINISHED BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENTS

None

EXECUTIVE SESSION

Motion by Mr. Aiken, seconded by Ms. Erickson to enter into Executive Session:

Mr. Ciambrone left the meeting at 8:03 p.m.

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The Board entered into Executive Session at 8:04 p.m.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- Negotiations

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately 30 minutes.

Voice Vote: All in favor (8-0-0)

The Board resumed the regular meeting at 8:56 p.m.

ADJOURNMENT

Motion by Mr. Aiken, seconded by Ms. Erickson, to adjourn the meeting.

Voice Vote: All in favor: (8-0-0)

The Hamilton Township Board of Education meeting adjourned at 8:57 p.m.

Anne-Marie Fala
School Business Administrator/Board Secretary